



**PLAASLIKE MUNISIPALITEIT**  
**NKETOANA (F.S. 193)**  
*(Reitz, Mamafubedu, Lindley & Arlington)*  
**LOCAL MUNICIPALITY**



**Building Line Relaxation Application Form**

Name			
Erf Number:			
Cell phone Number		Email:	
Receipt Number			

**DESCRIPTION OF REQUIRED RELAXATION:**

(Please specify e.g.: "Relaxation from 2m to 1m on street boundary")

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**MOTIVATION:**

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**DOCUMENTS TO BE ATTACHED**

1. A3 Size building plan
2. Copy of relevant title deed/proof of stand ownership
3. Power of attorney from registered owner (if application is made by someone else)
4. Application Fee as per council tariffs

SIGNATURE OF APPLICANT: \_\_\_\_\_

\*if the property is registered in more than 1 person's name, all owners need to sign:

Owner 1: \_\_\_\_\_ (Name: \_\_\_\_\_ Cell: \_\_\_\_\_ )

Owner 2: \_\_\_\_\_ (Name: \_\_\_\_\_ Cell: \_\_\_\_\_ )



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**LOCAL MUNICIPALITY**

**LETTER OF NOTIFICATION TO NEIGHBOUR**

SIR/MADAM (OWNER OF PROPERTY)

RE: PROPOSED BUILDING LINE RELAXATION

ERF NO. \_\_\_\_\_ LOCATION \_\_\_\_\_

PHYSICAL STREET ADDRESS \_\_\_\_\_

In terms of Clause of the Nketoana Town Planning Scheme, 2020, you are hereby being informed of my intention to apply for building line relaxation from Nketoana Local Municipality.

The details of my required building line relaxation are as follows:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please state whether you agree or disagree to the above relaxation (Mark "X" on appropriate box) :

AGREE		DISAGREE	
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Please state any comment/objections/concerns in the space below:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

APPLICANT'S NAME & CONTACT DETAILS:

\_\_\_\_\_

NEIGHBOUR'S NAME & CONTACT DETAILS:

\_\_\_\_\_



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**DECLARATION**

**APPLICANT**

I \_\_\_\_\_ ID Number \_\_\_\_\_  
solemnly declare that I have explained to the best of my knowledge my intentions to relax the building lines to my neighbour and given him/her all the necessary information that is in line with my application to the municipality, all the information contained in my application is true and correct.

Signature: \_\_\_\_\_

I hereby certify that the Applicant has acknowledged that he/she knows and understands the contents of this declaration which was sworn to and signed before me at \_\_\_\_\_ on this.....day of.....**20**..... the regulations contained in Government Notice No. R1258 dated 21<sup>st</sup> July 1974, as amended, having been complied with.

**Commissioner of Oaths/ Justice of Peace:**

.....

**PRINT NAME**

.....

**SIGNATURE**



*(Commissioner's stamp)*



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**DECLARATION**

**NEIGHBOUR**

I \_\_\_\_\_ ID Number \_\_\_\_\_  
solemnly declare that I acknowledge and agree to my above mentioned neighbour's intentions to relax the building lines within his/her property and confirm that I have been given all the necessary information that is in line with his/her application to the municipality.

Signature: \_\_\_\_\_

I hereby certify that the Applicant has acknowledged that he/she knows and understands the contents of this declaration which was sworn to and signed before me at \_\_\_\_\_ on this.....day of.....**20.....** the regulations contained in Government Notice No. R1258 dated 21<sup>st</sup> July 1974, as amended, having been complied with.

**Commissioner of Oaths/ Justice of Peace:**

.....

**PRINT NAME**

.....

**SIGNATURE**

*(Commissioner's stamp)*

**FOR OFFICE USE ONLY**

<b>SUBMISSION DATE</b>				
<b>APPLICATION STATUS</b>	<b>APPROVED</b>		<b>REJECTED</b>	
<b>COMMENTS</b>				
<b>Town Planning</b>				
<b>Roads &amp; Storm water</b>				
<b>Water &amp; Sanitation</b>				
<b>Traffic</b>				
<b>Fire Department</b>				

**Approval Date:**

**Stamp /Signature:**